

## **Carers Provider Forum Terms of Reference (Draft)**

The development of a provider forum within Slough will provide an essential link between the Slough Borough Council, Health, and other key strategic players including the third sector to ensure that services are strategically developed to meet the needs of local people in line with local plans and the national agendas including the Care Act.

The forum will be coordinated by Slough Council for Voluntary Services (SCVS).

**Aim;** To provide an arena for regular liaison between the third sector, Health and Social Care to facilitate;

- Local partnership, consultation and planning on specific issues to improve outcomes for Slough Carers and the people they support.
- A local commitment to identify and support carers from Slough's diverse community
- Develop and maintain a register of local information and support available to Slough carers
- To provide a consultation forum on a range of local issues drawn from the Carers Partnership Board, the Carers Forum and the Wellbeing Forum.
- To promote and further develop partnership working between the local authority, Health providers and third sector providers.
- To promote engagement with service users and their carers in the planning, development, commissioning and evaluation of services within the sector
- To ensure effective communication between all agencies to raise awareness of local issues and the promotion of national and regional agenda.
- Two way communication for local issues and problem solving between the Carers Forum and the Wellbeing Forum

To elect two/three (???) provider organisations to represent the views of the wider Carers Providers Forum at the Carers Partnership Board • To facilitate the establishment of small working groups to deal with specific issues, as and when required. **Membership**

- Membership of the forum will be available to all providers operating within the area supporting Slough's carers
- The chair of the forum will be elected by members of the group and reviewed annually
- . Representatives of organisations will be of at a level able to speak on behalf of their organisation.
- Members will be responsible for in-putting to the agenda by contacting the facilitator organisation Slough CVS.
- Members of the Community Voluntary Services on behalf of small providers and users of services
- Other attendees will include representatives of Slough Borough Council and Slough CCG and other invited guests including • representatives from other forums such as the Carers Forum and the Wellbeing Forum.

### **Frequency of Meetings**

Meetings will be held on a quarterly basis, with meeting dates made available in advance.

### **Review of Terms of Reference**

The terms of reference will be reviewed on an annual basis.